

# Siliguri Jalpaiguri Development Authority

Tenzing Norgey Road, Pradhan Nagar, Siliguri-734403



Phone : Siliguri : (0353) 2512922, 2515647  
: Jalpaiguri : (03561) 230874  
Fax : (0353) 510056

Memo No. : /SJDA

Date: \_\_\_\_\_

## Notice Inviting Bid

Notice No.23 /13-14/Plg/SJDA dated \_\_.9.2013

Sealed bids are invited by Siliguri Jalpaiguri Development Authority from reputed / experienced organisations / agencies (in specific field) for amendment of Land Use and Development Control Plans (LUDCP) as per the provision under section 31 and 40 of West Bengal Town and Country (Planning and Development) Act 1979, as amended upto date. Amended LUDCP is to be prepared for an area of about 2.5 sq.km for the core area of Siliguri including Bidhan Market area.

1. The organisation / agency will have to complete the work within six months from the date of award of the work.
2. The selected bidder will study existing LUDCP, Traffic & Transportation Master Plan, Perspective Plan and other related reports available at SJDA for this work.
3. Field survey and other secondary survey required for the work is to be done by engaging suitable manpower and with necessary survey instruments.
4. All required assistance for plan preparation will be extended by SJDA.

### 1. Submission of Bids:

- a) **Mode of submission:** The bidders shall submit their bids in two sealed covers enclosed in a main sealed envelope addressed to the Chief Executive Officer, Siliguri Jalpaiguri Development Authority, Tenzing Norgey Road, Pradhan Nagar, Siliguri – 734 003.

The sealed cover no. 1 shall be superscribed as "Part – I (Technical Bid)" containing technical and financial specifications / particulars as detailed under 1 (b) below with an earnest money deposit of Rs. 2500/- (Rupees Two thousand five hundred only) in the form of demand draft in favour of 'Chief Executive Officer, Siliguri Jalpaiguri Development Authority' payable at Siliguri.

The sealed cover no. 2 shall be superscribed as "Part – II (Financial Bid)" containing the rate in Lump Sum basis in Rupees which should be quoted on bidders letter head.

- b) **Documents to be submitted:** Copy of the following documents will be submitted by the bidder / (s) for pre-qualification.

- i) Trade License.
- ii) Income Tax (I.T.) PAN.
- iii) Introduction of the company as provided in Company Brochure / leaflet.
- iv) Financial Capability of the Company to be given in addition to the company brochure.
- v) Total work experience with documents as appropriate.
- vi) Curriculum Vitae and profile of Team Leader and other team members may be accompanied by letter of association Individual.
- vii) State briefly about prior experience of successfully completing at least two projects of preparation of base map using total station survey, Land Use map and Register (LUMR), Land Use and Development Control Plans (LUDCP) in the last **Five Years**. The experience with Govt. Dept / Urban local Bodies will be considered as advantage. In this regard necessary documentary evidence shall be furnished mentioning the date of work order and completion date of LUDCP.
- viii) The profile of Office Infrastructure to be given as appropriate.

2. **Receiving of bids:** Bid will be received in the office of the Chief Executive Officer, Siliguri Jalpaiguri Development Authority, Tenzing Norgey Road, Pradhan Nagar, Siliguri.

3. **Last date & time of Submission:** 23<sup>rd</sup> October, 2013 up to 5.00 PM



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Tenzing Norgey Road, Pradhan Nagar, Siliguri-734403

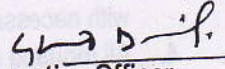
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4. Opening of bids: "Part – I" will be opened on 24<sup>th</sup> October, 2013 at 11.00 AM and the "Part – II" of the qualified bidders will be opened on 24<sup>th</sup> October, 2013 1.00 PM.
5. The bidders shall have to show original copies of the submitted documents at the time of evaluation of the bids.
6. The bidders or their authorized representatives may like to present at the time of opening of the bid. The schedule of opening may be altered depending on unavoidable circumstances.
7. Bidder shall not be in a conflict of interest with one or more parties in the bidding process.
8. SJDA reserves right to withdraw from whole process or any part thereof to accept or reject any or all offer at any stage of the process. No formal obligation shall accrue to SJDA or in such an event authority shall not be responsible for non-receipt of correspondence sent by post / e-mail / fax / courier.
9. The lowest bidders for the project will have to enter into an agreement in SJDA's format within 7 (Seven) Days else the same will be treated as cancelled.

  
Chief Executive Officer,

Siliguri Jalpaiguri Development Authority



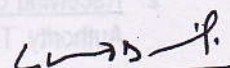
Date 24/09/2013

Memo No. 3827/1(17) /SJDA

Copy forwarded to:-

Copy to: With request to display in their Notice Board.

1. Sabhadhipati, Siliguri Mahakuma Parishad.
2. Mayor, Siliguri Municipal Corporation.
3. District Magistrate, Darjeeling.
4. District Magistrate, Jalpaiguri.
5. Chairman, Jalpaiguri Municipality, Jalpaiguri.
6. Secretary, Jalpaiguri Jilla Parishad, Jalpaiguri.
7. Superintendent of Police, Darjeeling.
8. Superintendent of Police, Jalpaiguri.
9. Superintending Engineer, PWD (Roads), SHC-IV, Shaktigarh, Siliguri.
10. Superintending Engineer, Northern Circle, PWD, Jalpaiguri.
11. Executive Engineer, North Bengal Construction Division, PWD, Siliguri.
12. Executive Engineer, Construction Board, Gayaram Build, H.C. Road, Siliguri.
13. Executive Engineer, Darjeeling Division, PWD.
14. DIO, NIC, Siliguri for publishing in official website.
15. A. P., Siliguri Jalpaiguri Development Authority, Siliguri for uploading in website.
16. Notice Board, Siliguri Jalpaiguri Development Authority, Siliguri.
17. Notice Board, Siliguri Jalpaiguri Development Authority, DCRPD Building, Near Sadar Hospital, Jalpaiguri.

  
Chief Executive Officer,

Siliguri Jalpaiguri Development Authority